

# Odstock Parish Council

## Minutes of Meeting

20<sup>th</sup> October 2021

Name	Responsibility	Present	Apologies	Absent
Edward Riley	Chair Person	X		
Jackie Owen	Vice Chair Person	X		
Sally Nelson		X		
Nigel Start		X		
Colin Berry		X		
Thomas Newman		X		
Hazel Docherty			X	
Richard Parsons	Parish Clerk			X

Also present:

Wiltshire Councillor Richard Clewer

1x Member of the public

Item	Minutes	Actions
<b>1.</b>	<b>Apologies</b>	
	CLlr Docherty was absent Richard Parsons was absent	
<b>2.</b>	<b>Declarations of interest</b>	
	None	
<b>3.</b>	<b>Previous Minutes</b>	
	Approved by the Chair	
<b>4.</b>	<b>Matters Arising</b>	
<b>4.a</b>	<b>Vicarage Garden Update</b>	
	Estate works for the septic tank repair complete Estate also confirmed on email to the Chair that they would take a look at repairing the damaged wall, the Chair to liaise with the Estate on timescales	CLlr Riley
<b>4.b</b>	<b>Defibrillator Proposal</b>	
	No report available	CLlr Docherty
<b>4.c</b>	<b>Jubilee Gardens</b>	
	CLlr Start expressed concerns regarding areas of the gardens becoming overgrown. CLlr Berry will speak to the grass cutter. CLlr Berry has purchased the wood to repair the bridge at a cost of £100. CLlr Newman will be investigating signage and /or dragons teeth to deter people parking illegally and inconsiderately blocking the pavement	CLlr Berry  CLlr Newman
<b>4.d</b>	<b>CATG Nunton Footway Project</b>	
	CLlr Berry confirmed that the footway proposal will be going to the Bid Committee later this month	
<b>4.e</b>	<b>Speed Indicator Device Project</b>	
	The council are committed to going forward with the SID. The cost is likely to be £2300 for the device plus £2000 for installation. It may be possible to receive a grant for some of the cost from CATG. The Chair will action filling in the relevant bidding form. Sherwood Elcock has agreed to take the lead with moving the device but has requested the availability of help in doing so. It was agreed this would not be a problem.	CLlr Riley
<b>5</b>	<b>Transport, roads and footpaths</b>	

<b>5.a</b>	<b>Wiltshire Council</b>	
	The parish steward will be working in the parish on 21 <sup>st</sup> Oct and 17 <sup>th</sup> Nov. He will be clearing drains and cutting back Joshuas Clump. Jobs for the steward should be highlighted using the relevant form no later than a week before his due date or via Cllr Start. Cllr Berry will chase the work of filling ruts in the road.	Cllr Start Cllr Berry
<b>5.b</b>	<b>Quiet lanes designation</b>	
	Cllr Nelson suggested that a couple of roads in the parish would benefit from the quiet lanes designation in order to help protect walkers, cyclists, horse riders, etc. The matter was discussed with questions raised as to how effective the signs would be. It was decided that Cllr Berry would mention it to Graham Axtell of the Highways at their next meeting.	Cllr Berry
<b>5.c</b>	<b>The Ramblers review of public rights of way</b>	
	Cllr Nelson detailed the interest of the Ramblers Association to reinstate various historic rights of way. One such route runs from The Avenue up through the Copse and onto Great Yews. It was decided that Cllr Nelson would liaise with the Ramblers and pass on evidence that it was a right of way historically without further involving OPC	
<b>6</b>	<b>Planning</b>	
	It was decided unanimously that OPC are in support of the planning application and will notify planning	Cllr Riley
<b>7</b>	<b>Projects and Budgeting</b>	
<b>7.a</b>	<b>Council Clerks training</b>	
	Deferred	
<b>7.b</b>	<b>OPC's website proposal</b>	
	It was approved to replace the current website with a new provider. The Chair will take this forward	
<b>7.c</b>	<b>SID Proposal</b>	
	Funding approved	
<b>7.d</b>	<b>Defibrillator Proposal</b>	
	Deferred	
<b>7.e</b>	<b>Odstock Bus Shelter</b>	
	Deferred	
<b>7.f</b>	<b>Identify General Expenditure</b>	
	The draft budget was examined, discussed and agreed upon	
<b>8</b>	<b>A.O.B</b>	
	A member of the public has expressed concern that there are a number of cars and vans parked on paths around the parish. It was noted that this is due to ongoing building works at various locations and should be a temporary situation due to a lack of parking. It was noted that there is an overgrown hedge alongside the Radnor Arms which obscures oncoming traffic. It was reported that in fact the hedge had already been trimmed and would hopefully die back over winter.	
<b>9</b>	<b>To resolve</b>	
	After discussion a staffing committee was appointed consisting of Cllr Riley, Cllr Owen and Cllr Newman	
<b>10</b>	<b>Staffing Report</b>	
	The Parish Clerk's contract of employment and salary will be reviewed over the next few weeks.	
	<b>Date of Next Meeting</b>	
	The next meeting will be held on 1 <sup>st</sup> December 2021	

The meeting closed at 9.25pm