

ODSTOCK PARISH COUNCIL

An Ordinary meeting of Odstock Parish Council was held on 2 July 2018 in the Nunton Recreation Field Pavilion.

Present: Sally Nelson (Chairman), Rod Poynting, Stephen Stapley, Colin Berry, Barry Norris, Richard Parsons (Clerk) and two members of the public.

Apologies: Nigel Start (Vice-Chairman), Thomas Newman and Wiltshire Cllr Richard Clewer.

28/18 Open Public Forum: None.

29/18 Declaration of Interest: None.

30/18 Minutes of the Annual OPC meeting held on 14 May were approved and signed by the Chairman, subject to a small omission concerning the request for a comparable quote for OPC's Insurance Policy.

31/18 Councillor Co-option: Barry L Norris of 14 The Old Dairy was formally welcomed to the office of Odstock Parish Councillor. He signed his declaration of Acceptance of Office and Register of Members' Interests.

32/18 Community Initiatives:

- a) **Radnor Hall Committee:** Cllr Poynting indicated his willingness to continue as OPC's representative on the committee.
- b) **New Vicar:** On behalf of OPC, the Chairman will attend the meeting to welcome the new vicar on 16 July.
- c) **O, N & B Grand Fete:** The fete contributes greatly to the sense of community within the villages and it was agreed that without a specific project, an OPC presence at the 2019 O, N & B Fete was unlikely to be worthwhile.
- d) **Communications:** Once implemented, website improvements will make it easier to keep parishioners informed.

33/18 Nunton Recreation Field:

- a) **Pavilion & Storage Building:** General maintenance is ongoing, including re-painting of the exterior walls.
- b) **Portable Appliance Testing (PAT):** 22 items have been tested to ensure compliance with Health & Safety legislation. Whilst there is no specific regulation governing testing frequency, intervals of 12-36 months are usual, depending on the levels of appliance usage. The desirability of an annual PAT test will be considered at the 2019 Annual OPC meeting.
- c) **Play Area:** It was agreed that the fencing around the play area must remain in place and suitable repairs will be carried out to ensure that it is fit for purpose. Councillors will inspect the play equipment in Odstock, as well as the Nunton play equipment and report their findings to the next meeting.
- d) **Picnic Tables:** It was agreed that, where necessary, wooden picnic tables in a poor state of repair would be replaced with more robustly manufactured versions. The likely cost was expected to be about £100 each.

34/18 Transport, Roads and Footpaths:

- a) **Wiltshire Council Highways:** A new Parish Steward's 'issues' log has been provided and the next visit is imminent. High priority will be to ensure that all surface water drains are clear and free flowing.
- b) **Timber Bus Shelter on the A338:** Cllr Poynting has completed the refurbishment and all agree that the result is magnificent. The cost of materials is less than £300 providing excellent value for parishioners.
- c) **Kissing Gate:** Cllr Berry will enquire about the availability of a new gate to replace the one on the path towards the dairy.

35/18 Planning: Planning application **18/05025/FUL** - Removal of roof of bungalow and replace with a first floor extension, associated works and hard and soft landscaping at Highfields, Shepherds Close, SP5 4JF. It was agreed OPC would support this application.

36/18 Reports and Correspondence:

- a) **Wiltshire Association of Local Councils:** A revised GDPR toolkit will soon be available from NALC.

37/18 Finance:

- a) **Payments:** The following were approved:

Bawden Contracting Services Ltd - Grass Cutting	622	£415.31p
R Poynting - Pavilion & Bus Shelter Maintenance	623	£309.91p
South West PAT Testing Ltd - Electrical Testing	624	£70.00p

38/18 Any Other Business (for information only): None.

39/18 The Next Ordinary OPC meeting is scheduled for Monday, 10 September 2018.

The meeting closed at 8:40pm