

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Monday, **20 May 2019** in the Nunton Field Pavilion.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 14 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 1 July, 9 September, 9 December, 10 February 2020 and 18 May for the Annual meetings.
- 6: To consider and approve Minutes of the Ordinary Council meeting held on 11 February 2019.
- 7: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.
b) Annual Parish Meeting: To discuss any issues raised by Electors at the earlier Parish meeting.
c) Annual ONB Village Fete: The Traditional Summer Village Fete takes place on Saturday, 6 July.
- 8: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Pavilion Maintenance. **c)** To consider the current state of the Play Area and necessary maintenance.
- 9: **Transport, Roads and Footpaths:** **a) Wiltshire Council:** New Procedures for Highways Improvements.
b) CATG Projects: Next Meeting on 19 June at Bourne Hill **c)** Community Speed Watch report.
d) Wooden Bus Shelters and Noticeboards: To consider Maintenance and Refurbishment Proposals.
- 10: **Planning:** No new applications. Recent Planning Decisions at <https://sp5.org/planning/>
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 1-May & 11-July.
c) Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
- 12: **Finance:** **a)** To consider the renewal of the OPC's Insurance Policy with Zurich Municipal for £504.56p.
b) To consider and agree terms for obtaining an alternative quote for OPC's Insurance Policy.
c) To confirm membership of the Wiltshire Association of Local Councils for 2019/20 at £180.56p.
d) To approve the accounts for y/e 31 March 2019 and identifying earmarked funds for specific projects.
e) To review and agree a budget for 2019/2020 including a Chairman's allowance of £100.
f) To approve the continued operation of OPC's bank accounts with Lloyds Bank plc.
g) To confirm and authorise for payment a schedule of accounts dated 20 May.
- 13: **a) AOB** – for information only. **b)** To confirm 1 July as the date of the next Ordinary OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
MONDAY, 20 MAY 2019
ALL ARE WELCOME TO ATTEND**