

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Monday, **14 May 2018** in the Nunton Field Pavilion.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 10 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To consider and approve OPC's policy for the co-option of a candidate to the Office of Odstock Parish Councillor.
- 4: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 5: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 6: **Meeting Dates:** 2 July, 10 September, 10 December, 11 February 2019 and 13 May for the Annual meetings.
- 7: To consider and approve Minutes of the Ordinary Council meeting held on 5 March 2018.
- 8: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.
b) Parish/Community Plan: To receive a report concerning the Neighbourhood Plan and the way forward.
c) Annual ONB Village Fete: The Traditional Summer Village Fete takes place on Saturday, 14 July.
- 9: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Pavilion Maintenance. **c)** To consider the current state of the Play Area and necessary maintenance.
- 10: **Transport, Roads and Footpaths:** **a) Wiltshire Council:** Parish Steward/Parish Coordinator's report.
b) CATG Projects: Next Meeting on 13 June at Bourne Hill **c)** Community Speed Watch report.
d) Wooden Bus Shelters: To receive and consider a plan, with quotes, for their refurbishment.
- 11: **Planning:** The schedule of planning applications dated 8 May – No new applications. sp5.org/plan
- 12: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 3-May & 12-July.
c) Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
- 13: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £531.83p.
b) To confirm membership of the Wiltshire Association of Local Councils for 2018/19 at £177.18p.
c) To approve the continued operation of OPC's bank accounts with Lloyds Bank plc.
d) To review and agree a budget for 2018/2019 including a Chairman's allowance of £100.
e) To approve the accounts for y/e 31 March 2018 and identifying earmarked funds for specific projects.
f) To confirm and authorise for payment a schedule of accounts dated 14 May.
- 14: **a) AOB** – for information only. **b)** To confirm 2 July as the date of the next Ordinary OPC meeting.
- 15: **To consider a resolution to exclude members of the Public and Press** – LGA 72 s.12A refers.

**This Meeting of ODSTOCK PARISH COUNCIL is on
MONDAY, 14 MAY 2018
ALL ARE WELCOME TO ATTEND**