

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the ordinary meeting of Odstock Parish Council to be held at **7:30pm** on Monday, 13 February 2017 in the **Barker Room, next to Nunton Church.**

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business.

AGENDA published on 9 February

- 1: To receive and consider acceptance of apologies.
- 2: To receive any Declarations of **a) Personal Interest**, or **b) Personal and Prejudicial Interest**.
- 3: To approve as a correct record Minutes of the Ordinary Council meeting held on 12 December.
- 4: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.
b) Parish/Community Plan: To receive an update and report from the steering committee.
c) Odstock Telephone Box: To formulate a plan for the use of the kiosk and ongoing maintenance.
d) Parish Website: Progress report. **e) Great British Spring Clean website:** Fri/Sat 3-5 March.
- 5: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Grass-cutting: £2,035.78 contract for 2017-18. **c) Pavilion Maintenance:** Grants for Windows.
d) Play Area: Safety Inspection. **e) Memorandum of Understanding:** for users of the facilities.
- 6: **Transport, Roads and Footpaths:** **a) Wiltshire Council:** Parish Steward: issues log and report.
b) Community Area Transport Group Projects: Next meeting on 1 March at Bourne Hill
c) Community Speed Watch: Progress report. **d) Dog Fouling:** To consider solutions.
e) Parish Footpaths: Rights of Way issues, maintenance and weed control.
- 7: **Planning:** **a)** The schedule of planning applications dated 9 February - for Review.
b) Unauthorised Land Use at Shepherds Close: Land leased by OPC from the Longford Estate.
- 8: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 26-Jan & 23-Mar.
c) Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
h) Southern Area Board: Invitation to the Joint Strategic Assessment meet at City Hall on 16-Feb.
- 9: **Finance:** **a)** Compare actual costs to the previously agreed budget and review future expenditure.
b) To review OPC's obligation to comply with Workplace Pensions Legislation from 1 April 2017.
c) To become familiar with the New Audit arrangements coming into force on 1 April 2017
d) To confirm and authorise for payment a schedule of accounts dated 13 February.
- 10: **a) AOB** – for information only. **b)** To confirm 15 May as the date of the Annual OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
MONDAY, 13 FEBRUARY 2017 at 7:30pm
ALL ARE VERY WELCOME TO ATTEND**