

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Thursday, **8 May 2014** in The Pavilion, Nunton Field.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 4 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 3 July, 4 September, 4 December, 5 February 2015 and 7 May for the Annual meetings.
- 6: To approve Minutes of the Ordinary Council meeting held on 6 February 2014.
- 7: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Grass Cutting contract for 2014-15. **c)** Play Area Safety Surface Maintenance and Annual Inspection.
- 8: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.
b) **Odstock Recreation Field** – Play Area installation report and tree planting proposals.
c) **Jubilee Gardens** – 'Deep water' warning notices. **d)** **Dog Fouling Notices** – Determine suitable locations.
- 9: **Transport, Roads and Footpaths:** **a)** Wiltshire Council's Parish Steward/Parish Co-ordinator's report.
b) **Community Area Transport Group Projects:**
 - 1) New footway at C12, Jubilee Gardens to new footway opposite Odstock Church.
 - 2) Improvements to the path behind the hedgerow, off the C12 between Odstock and Nunton.
- 10: **Planning: 14/03342/FUL** - Removal and replacement of cricket pavilion at Longford Castle SP5 4EF
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 27-Mar & 29-May.
c) Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
- 12: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £452.25p.
b) To confirm membership of the Wiltshire Association of Local Councils for 2014/15 at £168.34p.
c) To approve the continued operation of OPC's bank accounts with Lloyds Bank plc.
d) To review and agree a budget for 2014/2015 including a Chairman's allowance of £100.
e) To approve the accounts for y/e 31 March 2014 and the governance statements in the Annual Return.
f) To confirm and authorise for payment a schedule of accounts dated 8 May.
- 13: **a)** **AOB** – for information only. **b)** To confirm 3 July as the date of the next Ordinary OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
THURSDAY, 8 MAY 2014
ALL ARE WELCOME TO ATTEND**