

# Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Wednesday, **11 May 2011** in The Barker Room, Nunton.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - [www.sp5.org/odstock/opc/](http://www.sp5.org/odstock/opc/)

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

## **AGENDA published on 7 May**

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider **a)** acceptance of apologies and **b)** candidates for co-option to the Office of Councillor.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 7 September, 7 December, 8 February 2012 and 9 May for the Annual meetings.
- 6: To approve Minutes of the extraordinary Council meeting held on 20 March 2011.
- 7: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:  
**b)** Grass Cutting. **c)** Pavilion availability. **d)** Play Area and Safety Surface Maintenance. **e)** Signage.
- 8: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee. **b)** Royal Wedding Parties.  
**c) Community Plan Working Party** – Report on the 12 April meeting.  
**d) Jubilee Gardens** – To consider riverbank maintenance, bench repairs and accessibility.
- 9: **Transport, Roads and Footpaths:** **a)** Wiltshire Council's Parish Steward/Parish Co-ordinator's report.  
**b)** Transportation of effluent from the Nunton dairy. **c)** Parking on the Odstock road near to the hospital.  
**d)** Jubilee Gardens footpath extension project. **e)** Community Area Transport Group meeting on 17 May.
- 10: **Planning:** To review the schedule of planning applications dated 7 May – No new applications.
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board. **c)** Police. **d)** WALC.  
**e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & West Wilts Downs AONB Forum.
- 12: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £361.88p.  
**b)** To review and confirm membership of the Wiltshire Association of Local Councils for 2011/12 at £178.36p.  
**c)** To review and agree a budget for 2011/2012 including a Chairman's allowance of £100.  
**d)** To approve the accounts for y/e 31 March 2011 and the governance statements in the Annual Return.  
**e)** To confirm and authorise for payment a schedule of accounts dated 11 May.
- 13: **a) AOB** – for information only. **b)** To confirm 7 September as the date of the next Ordinary OPC meeting.

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**This Meeting of ODSTOCK PARISH COUNCIL is on  
WEDNESDAY, 11 MAY 2011  
ALL ARE WELCOME TO ATTEND**