

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Wednesday, **12 May 2010** in The Barker Room, Nunton.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 8 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 8 September, 8 December, 9 February 2011 and 11 May for the Annual meetings.
- 6: To approve Minutes of the Council meeting held on 10 February 2010.
- 7: **Matters arising - to review progress against previously made resolutions:** Pavilion project progress.
- 8: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Grass Cutting. **c)** Pavilion Maintenance. **d)** Play Area and Safety Surface Maintenance. **e)** Signage.
- 9: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee. **b)** Odstock Telephone Kiosk.
c) Weekend Recycling Compactor Vehicle Service – Funding for one visit has been allocated for 2010/11.
d) Jubilee Gardens – To consider riverbank maintenance, bench repairs and accessibility.
- 10: **Transport, Roads and Footpaths:** **a)** Wiltshire Council's Parish Steward report.
b) Fencing at Shepherds Close. **c)** To consider the re-routing of the footpath opposite Jubilee Gardens.
- 11: **Planning:** To review the schedule of planning applications dated 7 May – No new applications.
- 12: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board. **c)** Police. **d)** WALC.
e) Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & West Wilts Downs AONB Forum.
- 13: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £409.42p.
b) To review and confirm membership of the Wiltshire Association of Local Councils for 2010/11 at £170.92p.
c) To review and agree a budget for 2010/2011 including a Chairman's allowance of £100.
d) To approve the accounts for y/e 31 March 2010 and the governance statements in the Annual Return.
e) To confirm and authorise for payment a schedule of accounts dated 12 May.
- 14: **a) AOB** – for information only. **b)** To confirm 8 September as the date of the next Ordinary OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
WEDNESDAY, 12 MAY 2010
ALL ARE WELCOME TO ATTEND**